

PUT THE **FUN** BACK IN FUNDRAISING



Routleys
Baking Since 1947

ONLINE FUNDRAISING PORTAL



FUNDRAISING.ROUTLEYS.BAKERY.COM.AU

HOW IT WORKS

[FUNDRAISING.ROUTLEYSBAKERY.COM.AU](https://fundraising.routleysbakery.com.au)

OUR FUNDRAISING PORTAL MAKES IT **EASY** FOR SCHOOLS, GROUPS & SPORTING CLUBS TO RAISE FUNDS - ALL YOU NEED TO DO IS PROMOTE YOUR FUNDRAISER AS BEST POSSIBLE. THE MORE YOU SPREAD THE WORD, THE BETTER THE RESULT!

STEP ONE

FILL OUT THE ATTACHED REGISTRATION FORM & RETURN TO US. PLEASE NOTE THAT WE ONLY DELIVER FUNDRAISERS ON **TUESDAYS, WEDNESDAYS OR THURSDAYS**. IF YOU ARE UNSURE, PLEASE TOUCH BASE WITH US.

STEP TWO

A MEMBER OF THE FRIENDLY ROUTLEYS FUNDRAISING TEAM WILL BE IN TOUCH TO CONFIRM YOUR SELECTED DATE & THAT YOU ARE SET UP ON THE PORTAL. ONCE THIS IS DONE, ORDERS CAN BE PLACED.

STEP THREE *DELIVERY DAY - YAY!*

ON THE DAY OF DELIVERY, ALL ORDERS WILL BE DELIVERED INDIVIDUALLY PACKED, LABELLED AND READY TO DISTRIBUTE TO YOUR STUDENTS AND/OR COMMUNITY MEMBERS.

STEP FOUR

ROUTLEYS WILL TALLY UP ALL ORDERS PLACED VIA THE PORTAL & ISSUE YOUR SCHOOL/GROUP A 25% REBATE BASED ON THE TOTAL AMOUNT SPENT.

THIS WILL BE FINALIZED AND COMMUNICATED TO YOU IN THE DAYS FOLLOWING YOUR FUNDRAISER DELIVERY. PLEASE ALLOW UP TO 7 DAYS FOR THE FUNDS TO BE DISTRIBUTED.

FRIENDLY TIPS

- PROMOTE, PROMOTE, PROMOTE! GET THE WORD OUT ABOUT YOUR FUNDRAISER IN ALL THE WAYS YOU CAN.
- IF YOU WOULD LIKE ANY UPDATES OR RUNNING TOTALS THROUGHOUT THE DURATION OF YOUR FUNDRAISER, CONTACT OUR FUNDRAISING TEAM. WE ARE MORE THAN HAPPY TO HELP!

REGISTRATION FORM

PLEASE FILL IN THE REGISTRATION FORM AND RETURN TO: INFO@ROUTLEYSBAKERY.COM.AU

COORDINATOR NAME

CONTACT NUMBER

EMAIL ADDRESS

**SCHOOL / GROUP /
CLUB NAME**

DELIVERY ADDRESS

DELIVERY DATE

DELIVERY TIME

BANK DETAILS

(FOR 25% REBATE)

ACCOUNT NAME: _____

BSB: _____

ACCOUNT NUMBER: _____

PLEASE DIRECT YOUR SCHOOL/CLUB/COMMUNITY MEMBERS TO PLACE THEIR ORDERS VIA:

FUNDRAISING.ROUTLEYSBAKERY.COM.AU

& ENSURE THEY SELECT YOUR SCHOOL OR GROUP FROM THE DROP DOWN MENU AT CHECKOUT



5278 9299



INFO@ROUTLEYSBAKERY.COM.AU



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